

NOTICE OF PROCUREMENT FOR PROFESSIONAL SERVICES  
REQUEST FOR QUALIFICATIONS (RFQ) --  
PROFESSIONAL SERVICES

Pursuant to Section 287.055, Florida Statutes, the State of Florida's Consultants' Competitive Negotiations Act and the State Requirements for Educational Facilities (SREF), the District Board of Trustees of Indian River State College desires ARCHITECTURAL SERVICES for:  
Minor Projects College-Wide

Firms desiring to provide Professional Services for the discipline described above shall submit one (1) original, five (5) copies, and one (1) flash drive clearly indicating the request for qualifications (RFQ) for which you are submitting. Please submit the following information in the order listed:

1. Letter of Interest.
2. GSA Standard Form 330.
3. Request for Qualifications Form - may be obtained at the Purchasing Department page on the IRSC website ([www.irsc.edu](http://www.irsc.edu)) or by contacting Don Windham, Purchasing Director, at [dwindham@irsc.edu](mailto:dwindham@irsc.edu)
4. Three (3) Letters of Recommendation from owners with whom you have had experience in the past three (3) years.
5. Copy of your firm's current Florida Professional Registration License.
6. If your firm is a corporation, please provide a copy of your firm's current Florida Corporate Charter.

Business entities interested in providing Architectural services for Indian River State College (IRSC) for Minor Projects College-Wide are hereby notified that submittal documents will be accepted in the IRSC Purchasing Department, 3209 Virginia Avenue, Building S, Room 229, Fort Pierce, Florida 34891, by 12:00 p.m. on December 5, 2018. Submittals received after that time/date will not be considered.

IRSC reserves the right to waive any informality in the selection process and to reject any and all Requests for Qualifications.