



**ST VIRGIL'S  
COLLEGE**

*A Catholic boys school in the Edmund Rice tradition*

# **Expression of Interest**

**for**

**The Supply of Architectural Services**

**Austins Ferry Campus**

**2020**

## Introduction

St Virgil's College is a two campus Catholic school for boys in the Edmund Rice tradition. The College operates a Junior School (Grade 3-6) in Patrick St Hobart and a Senior School on 70 acres on Main Road Austins Ferry. The College is entering an exciting phase of its proud history with the addition of Kindergarten to Grade 2 from 2021 (at the Patrick Street Hobart site) and the planned return of Year 11 and 12 to the College's educational offering from 2023 (Austins Ferry campus). This will require the development of specialist and general learning facilities on both campuses to accommodate this exciting period of growth.

The provider of Architectural services will be involved in a range of exciting and innovative projects, including (but not confined to):

- Production of an updated College Master Plan, which incorporates detailed architectural plans that reflect the vision, mission, values and educational philosophy of the College.
- Production of detailed plans and schedules of work for specific building projects associated with the expansion of the educational offering of the College (Austins Ferry campus).
- Strategic advice to ensure that all building provision is undertaken in an environmentally sustainable manner, consistent with the unique character of each College property and in accord Edmund Rice Education Australia's (EREA) Capital Procurement protocols.
- Identification of future projects in consultation with the College Board that will enhance the educational offering of the College.

The College is seeking expressions of interest to enter into a three-year commercial agreement with a highly acclaimed and talented professional who can meet the needs of the College. Interested Parties who believe they can work with the College in facilitating the outcomes outlined within this tender brief are invited to submit a detailed Expression of Interest.

Interviews will be undertaken with shortlisted Suppliers in the Week of July 13 with a selection decision confirmed by July 20 2020.

## **Product and Service Requirements**

St Virgil's College has a student population of over 760 and operates two campuses, a Junior campus (Grade 3-6) in Hobart and a Senior Campus at Austins Ferry (Year 7-10). The College is entering an exciting phase of its proud history with the addition of Kindergarten to Grade 2 from 2021 (Patrick Street campus) and the planned return of Year 11 and 12 to the College's educational offering from 2023 (Austins Ferry campus).

The College operates within a highly competitive marketplace and is aware of the need to provide contemporary learning and teaching facilities that align pedagogy with 21<sup>st</sup> century learning for boys. This also requires the continual updating of existing facilities in a manner that complies with all relevant building regulations and safety standards.

The College seeks a professional with a strong understanding of the Catholic educational environment and a demonstrated capability for providing innovative, attractive and functional architectural solutions. A strong customer service history together with a commitment to providing high levels of continuous service is essential.

The Architect will demonstrate that they have strong business systems, supported by appropriate levels of technology to ensure high quality outcomes are achieved according to timelines negotiated with the College. Whilst price will not be the primary factor that will influence the decision-making process, the pricing package should reflect the demographic profile of the College.

## **Selection Process**

Interested tenderers are required to submit a detailed Expression of Interest that addresses the Key Selection Criteria incorporated within the Expression of Interest. Tenderers should also indicate a typical pricing range for the development of a school Master Plan.

Expressions of Interest will be reviewed by the College's Board who will select the successful organisation.

Tenderers should note that the College reserves the right not to appoint a supplier should applicants not meet the College's Key Selection Criteria. Whilst price is a consideration in the application process the College is primarily motivated by a desire to enter into mutually beneficial business arrangements with a reputable professional with a proven track record of success in providing high levels of customer service.

## **Key Selection Criteria**

The Key Selection Criteria that will be used to select a suitable customer service focussed supplier of Architectural services and which must be addressed in the tender application are:

1. A demonstrated understanding of the needs and workings of a vibrant Catholic school for boys and a commitment to work with school staff to achieve high quality results. Please provide an example of a projects completed for a 'like' client.
2. A demonstrated capacity to deliver high levels of customer service to educational organisations. Please detail existing and proposed service policies and procedures and business systems that will ensure service is provided in a professional and timely manner.
3. A proven record of meeting and ideally exceeding the needs of educational organisations in the provision of products and services. Please provide details of two confidential referees who can be contacted to discuss the service provided by your organisation.
4. A demonstrated capability of the organisation to meet the requirements of the contract. Please attach a company capability statement or profile detailing organisational capabilities – size, skills, networks, insurances, mission and values for example.
5. Examples of other value adding services/strategies that will enhance the service agreement.

## **Submission of Applications**

Interested Parties must submit the following information:

1. Detailed responses to the Key Selection Criteria.
2. Outline pricing structure for a 'typical' Master Plan and architectural development service.
3. Provide copies of support materials such as Capability Statements, Organisational profiles and examples of work to support the application.

## **Application Process**

Applications must be received by 4:00 pm on **July 10 2020** and should be addressed to:

Mr Damian Messer  
Principal  
St Virgil's College  
[dmesser@stvirgils.tas.edu.au](mailto:dmesser@stvirgils.tas.edu.au)

*St Virgil's College reserves the right to make no appointment, should tenderers not satisfy the selection criteria.*

## **Tender Enquiries**

Enquiries regarding this tender should be directed to:

Mrs Narelle Green  
Business Manager  
[ngreen@stvirgils.tas.edu.au](mailto:ngreen@stvirgils.tas.edu.au)  
6249 6555

Enquiries outside of this person may result in a tender not being considered.